

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
March 5, 2012

Present were: Managers Lee Coe, Orville Knott, Dale M. Nelson, Gene Tiedemann, Albert Mandt and LeRoy Ose. Absent: Les Torgerson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. President Nelson requested the addition of renewal of the Directors and Officers Liability Insurance to the Board agenda. A motion was made by Tiedemann, seconded by Mandt, and passed by unanimous vote that the Board approve the agenda with the addition of the Directors and Officers Liability Insurance.

Motion by Coe, seconded by Knott, to dispense reading of the February 23, 2012 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Directors and Officers Liability Insurance from Northern State Agency. Motion by Coe, seconded by Mandt, to approve the renewal of Directors and Officers Liability Insurance from Northern State Agency. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated March 2, 2012. Motion by Knott, seconded by Ose, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated March 2, 2012.

Administrator Jesme stated that several landowners have not returned their W-9 Forms for damage payments for the Improvement to Pennington County Ditch 1/Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171/171A. Legal Counsel Sparby indicated that if the landowner does not return their W-9, we could send them a letter telling them that a check has been issued in their name and that we are holding it at the Red Lake Watershed District office, and recommended that Drees, Risky, & Vallager, Ltd. be consulted concerning the proper way to proceed. Jesme stated that the District was informed by Pat Lynch, Flood Hazard Mitigation Grant Program Coordinator DNR Ecological & Water Resources, that they will increase their funding by \$300,000 for the Thief River Falls Flood Damage Reduction Project. The amended agreement will be forthcoming. Discussion was held on landowners that have applied for funding through the NRCS for installation of side water inlet pipes along the ditch system. The District has received the permit from the Canadian Pacific Railroad for jacking a culvert under the railroad bed.

The 14<sup>th</sup> Annual Red River Basin Flood Damage Reduction Conference will be held in Moorhead on March 13-14, 2012 at the Courtyard by Marriott & Conference Center.

The Board reviewed the Permits for approval. Motion by Coe, seconded by Tiedemann, to approve the following permits with conditions stated on the permits: No. 12014, Minnesota Department of Transportation, Koochiching County; and No. 12015, Rude Construction TRF, Inc., North Township, Pennington County. Motion carried.

Administrators Update:

- Jesme along with other Administrators of the Red River Valley attended a meeting on March 2, 2012 at the Sand Hill River WD to discuss WRP and how it could assist in future FDR projects.
- Jesme, Loren Sanderson and LeRoy Ose attended a meeting at Thief Lake WMA on February 28, 2012 with staff from Thief Lake (MnDNR) and Agassiz (USFWS) to discuss yearly operations of the impoundments. Discussion was held on the concern of lack of water to replenish Agassiz's pools that had been drawn down for maintenance.
- Included in the Board's packet is snow survey results dated March 2, 2012. The District has higher moisture content in the southern portion of the District than that of the north.
- Jesme has been in discussion with Bruce Skalsky in regard to lighting in the Board room. Skalsky indicated he has some ideas that he would like to share with the Board in the near future.
- Jesme will be leaving for the MAWD Legislative Breakfast/Briefing on March 6<sup>th</sup> and will not return to the office until March 12<sup>th</sup>.

At 9:30 a.m., the bid opening for the construction of an erosion control project located near the intersection of Marshall County Ditch 20/State Ditch 83, RLWD Project No. 14D, was conducted. Legal Counsel Sparby noted the time and that all bid proposals had been accepted by the 9:30 a.m. bid closing. Bids received and the bids amounts are as follows: Taggart Excavating & Septic Service, \$90,268.00; Spruce Valley Corporation, \$93,695.50; Wright Construction, Inc., \$99,793.75; Davidson Construction & Ready Mix, Inc., \$103,800.00; Paul Zavoral, Inc., \$105,934.00; R.J. Zavoral & Sons, Inc., \$113,204.00; Triple D Construction Leasing, Inc. \$144,412.00; Holthusen Constructions, Inc., \$167,289.10; and Olson Construction of TRF, Inc, \$169,221.00. Motion by Ose, seconded by Tiedemann, to accept the apparent low bid from Taggart Excavating & Septic Service in the amount of \$90,268.00, contingent upon review and approval by Legal Counsel Sparby, District staff and Project Engineer Lon Aune, Marshall County Highway Department. Motion carried.

President Dale M. Nelson recessed the general meeting and at 10:00 a.m. called the Preliminary Resolution Hearing to order for the Grand Marais Creek Cut Channel, RLWD Project No. 60FF. Appropriate notice had been given and the hearing process was explained. The hearing was videotaped and is available for viewing at the RLWD office. Jeff Langan, Houston Engineering, Inc. and Engineer for the project presented the Engineer's Report. The Engineer entertained questions from the Board and the audience. After all in attendance were given a chance to ask questions and/or make comments, the hearing was closed.

Motion by Ose, seconded by Coe, to establish the project referred to as Grand Marais Creek Cut Channel, RLWD Project No. 60FF and direct Legal Counsel Sparby to prepare appropriate Findings of Fact and Order. Motion carried.

Motion by Tiedemann, seconded by Mandt, to authorize Engineer Jeff Langan, Houston Engineering, Inc. to prepare the Plans and Specifications for the construction of the Grand Marais Creek Cut Channel, RLWD Project No. 60FF. Motion carried.

Motion by Mandt, seconded by Tiedemann, to adjourn the meeting. Motion carried.

A handwritten signature in cursive script that reads "Orville Knott". The signature is written in black ink on a light-colored background.

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Orville Knott, Secretary